

Internships Available with Assembly Democrats

Several Democratic Assembly member offices are currently looking for students interested in interning the State Capitol next semester. These internships are unpaid but will provide valuable political and communication experience and helpful insight into state government. You will also have the opportunity to meet Assembly leadership, and these internships are a great chance to network.

Tasks associated with a Democratic Assembly internship are listed below.

Constituent Services: Draft letters responding to constituents' policy concerns, work with different state agencies to help constituents with any state-related problems.

Press: Track local media sources for references to state and local politics of interest, prepare press releases, editorials, and help write the legislative e-newsletter.

Data Entry: Work with our computer database to enter incoming constituent contacts and track constituent opinions.

Legislative Research: Research current and future bills.

We are looking for candidates who can dedicate **at least 8 hours per week** to the internship, so we can assign meaningful and worthwhile projects. For most offices, internships will begin the second week of May and would expect you to stay on for the duration of the semester. If you will be in Madison over winter break and would like to start earlier, please note that on your application.

If you are interested, fill out the attached application and include a copy of your resume. Returning both by email is preferred. You can also feel free to email me if you have any questions related to the internship tasks or expectations.

Thanks so much, and I look forward to hearing from you!

Roshni Nedungadi

Assembly Democrat Intern Coordinator

Roshni.Nedungadi@legis.wisconsin.gov

(608)266-7671